

VACANCIES X 3**Head: Corporate Services | Chief Financial Officer | Head: Technical Services****CLOSING DATE: 29 MAY 2023**

The Mangaung Metropolitan Municipality hereby invites suitably qualified applicants from experienced, qualified, innovative, committed and energetic individuals with vision, for appointment to the following positions, which will be based in Bloemfontein (Head Office):



VACANCY - HEAD: CORPORATE SERVICES
(Ref.No. E02/01)
DIRECTORATE: CORPORATE SERVICES
(PERMANENT POSITION)

REMUNERATION: The annual total remuneration package of the incumbent will be in terms of the Municipal Systems Act: Category 7 Municipality annual remuneration package will be payable, R 1 354 200 (minimum), R 1 596 747 (mid-point), R 1 876 176 (maximum)

PURPOSE: Directs and controls key performance areas of the directorate through implementation of policies, procedures, systems, and controls, guiding critical interventions, applications, and outcomes by providing advice and support with respect to specific functional requirements and controlling the operational dimensions related to key departmental priorities.

DUTIES & RESPONSIBILITIES: The Head: Corporate Services shall: Oversee optimal functioning of Human Resources and Development systems, policies, procedures, and controls | Ensure adequate provision of digital and technological solutions to the organisation | Lead and initiate opportunities to enhance internal relationships between management, unions and employees, and support processes to maximise a collaborative working relationship | Ensure efficient and effective support is rendered to the offices of Public Office Bearers and the Municipal Manager | Ensure an effective provision of facilities and fleet services to the municipality

AUTHORITY: The incumbent is required to operate within bylaws, resolutions and policies of Council, as well as any other legislative requirements | The incumbent has to perform functions as delegated in the delegation of powers and functions | The incumbent has to develop and ensure implementation of policies and strategies and recommend those for Council approval.

QUALIFICATIONS: Matric/Grade 12 plus at least NQF level 7 in the fields of Law/ Public Administration / Management Sciences or equivalent | Required Minimum Competency Level in prescribed Unit Standards (CPMD) (as per Government Gazette No. 29967 of 15 June 2007 Municipal Regulations on Minimum Competency Levels) or must be able to attain the minimum competency level in the unit standards from the date of appointment (as per Government Gazette No. 40593 of 3 February 2017).

EXPERIENCE: A minimum of seven (07) years at senior and middle management level, of which at least two (02) years must be at senior management level | Knowledge of the local government/public sector environment or sound business experience in a corporate environment.

CORE MANAGERIAL AND OCCUPATIONAL COMPETENCIES: Strategic Leadership and Management | Operational Financial Management | Governance, ethics and values in Financial Management | Risk and Change Management | Project Management | Legislation, Policy and Implementation | Supply Chain Management | Audit and Assurance.

VACANCY - CHIEF FINANCIAL OFFICER
(Ref.No. E02/02) DIRECTORATE: FINANCE
(PERMANENT POSITION)

REMUNERATION: The annual total remuneration package of the incumbent will be in terms of the Municipal Systems Act: Category 7 Municipality annual remuneration package will be payable, R 1 354 200 (minimum), R 1 596 747 (mid-point), R 1 876 176 (maximum)

PURPOSE: Contribute to the municipal financial planning processes to give effect to the long term operational and strategic goals of the municipality.

DUTIES & RESPONSIBILITIES: The Chief Financial Officer shall: Develop, manage and control the short- and medium-term capital and operating budgets of the municipality | Monitor expenditure and recommend and implement corrective measures to rectify deviations to budgetary provisions and audit requirements | Consolidate and provide financial accounting-related information for the annual report in compliance with relevant financial reporting standards | Comply with Municipal Finance Management Act (MFMA), Supply Chain Management and all other municipal finance regulations.

AUTHORITY: The incumbent is required to operate within bylaws, resolutions and policies of Council, as well as any other legislative requirements | The incumbent is required to advise Council and the City Manager on all financial matters in the Municipality so that well-informed decisions can be made | The incumbent has to perform function as delegated in the delegation of powers and functions | The incumbent recommends for approval to Council appropriate tariffs, budgets, new loans, bid write-offs etc.

KEY PERFORMANCE AREAS: The successful incumbent will be accountable to the Accounting Officer and will be responsible for the following: Advise and assist the Accounting Officer and Senior Managers in the exercise of the powers and functions assigned and delegated in terms of the MFMA and other relevant legislation | Ensure the effective implementation of the Municipal Finance Management Act and relevant regulations | Monitor compliance with the Municipal Finance Management Act and relevant regulations | Ensure compliance with best practice accounting norms and standards | Foster a good working relationship with the Auditor General's Office and other stakeholders | Contribute to policy development

AREAS OF RESPONSIBILITY: The Chief Financial Officer is the administrative head of the Budget and Treasury Office that has the following delegated core functions: Budget preparation, monitoring and reporting | Accounting | Analysis and financial reporting | Cash Management | Debt Management | Supply Chain Management | Financial Management | Asset Management

QUALIFICATIONS: Matric/Grade 12 plus at least NQF level 7 in the fields in the fields of Accounting/ Finance/ Economics or Chartered Accountant (SA) | Required Minimum Competency Level in prescribed Unit Standards (CPMD) (as per Government Gazette No. 29967 of 15 June 2007 Municipal Regulations on Minimum Competency Levels) or must be able to attain the minimum competency level in the unit standards from the date of appointment (as per Government Gazette No. 40593 of 3 February 2017).

EXPERIENCE: A minimum of at least seven (07) years' work related experience at a middle management level, of which at least 2 years must be at senior management level | Knowledge of the

local government environment or sound business experience in a commercial environment.

CORE MANAGERIAL AND OCCUPATIONAL COMPETENCIES: Strategic leadership and management People Management | Program and Project Management | Strategic Financial Management | Operational Financial Management | Risk Management | Legislation, policy and implementation | Change Leadership | Governance Leadership | Audit and Assurance | Supply Chain Management | Leading the team | Information seeking and sharing

VACANCY - HEAD: TECHNICAL SERVICES
(Ref.No. E02/03)
DIRECTORATE: TECHNICAL SERVICES
(PERMANENT POSITION)

REMUNERATION: The annual total remuneration package of the incumbent will be in terms of the Municipal Systems Act: Category 7 Municipality annual remuneration package will be payable, R 1 354 200 (minimum), R 1 596 747 (mid-point), R 1 876 176 (maximum)

PURPOSE: Develop, deliver and sustain key infrastructure for the provision of essential engineering solutions and services.

DUTIES & RESPONSIBILITIES: The Head: Technical Services shall: Provide efficient and effective fleet maintenance and repair service at the mechanical workshop | Deliver on the assigned mandate for Technical Services pertaining to Water Services Authority and Water Provider | Deliver on revenue commitments by driving the minimisation of losses | Provide oversight of the construction, maintenance, and control of accessible municipal road networks and infrastructure | Expedite capital projects including amongst others, housing construction project implementation to agreed quality, budget and timelines.

AUTHORITY: The incumbent is required to operate within the laid down policies and procedures of Council, as well as bylaws and any other legislative requirements | The incumbent has to develop and ensure implementation of policies and strategies and recommend those for Council approval | The incumbent has to perform function as delegated in the delegation of powers and functions.

QUALIFICATIONS: Matric/Grade 12 plus at least NQF level 7 in the fields of Engineering/ Bachelors Degree or B Tech: Engineering or equivalent and Pr. Eng registered with ECSA | Required Minimum Competency Level in prescribed Unit Standards (CPMD) (as per Government Gazette No. 29967 of 15 June 2007 Municipal Regulations on Minimum Competency Levels) or must be able to attain the minimum competency level in the unit standards from the date of appointment (as per Government Gazette No. 40593 of 3 February 2017).

EXPERIENCE: A minimum of at least seven (07) years' work related experience. Five (05) years at a middle management position and at least two (02) years must be at senior management level | Knowledge of the local government/public sector environment or sound business experience in the environment and engineering environment. | **Added Advantage:** Certificate of competency as required in terms of the General Machinery Regulations, 1998

CORE MANAGERIAL AND OCCUPATIONAL COMPETENCIES: Strategic Leadership and Management | Operational Financial Management | Governance, ethics and values in Financial Management | Risk and Change Management | Project Management | Legislation, Policy and Implementation | Supply Chain Management | Audit and Assurance

- Appointment for these vacancies will be made in compliance with the provisions of section 56 of the Local Government: Municipal Systems Act, No. 32 of 2000 (as amended).
- Canvassing for appointment to the position and corroborating proof thereof will result in the automatic disqualification of a candidate.
- The municipality will not take responsibility for information not mentioned in applications.
- The successful candidate(s) will have to sign an employment contract and performance agreement and disclose financial interests. Shortlisted candidates will undergo security vetting. All potential candidates recommended for appointment will undergo competency assessments.
- The Council reserves the right to appoint or not to appoint any candidate if in its view no suitable candidate could be found.
- If no reply to your application has been received within 60 days of the closing date, you should consider your application as being unsuccessful.

SUBMISSION OF APPLICATIONS:

- Applications must be made on a prescribed Application Form for Employment which may be downloaded from the Municipal Website www.mangaung.co.za
- Completed Application Forms must be accompanied by the following documents: comprehensive CV, certified copies of Certificates, Qualifications, Identity Document and Driver's Licence. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof.
- Applications should be submitted through any of the following channels:
Via email to the relevant address:
For HOD - Corporate Services: mangaungCS@marmourvest.co.za
For Chief Financial Officer: mangaungCFO@marmourvest.co.za
For HOD - Technical Services: mangaungTS@marmourvest.co.za

Hand-deliver in sealed envelopes to: 4 Dominee Kotze Street, Oranjesig, Bloemfontein
Contact person: All enquiries may be directed to recruitment@marmourvest.co.za or Tel: 051 430 0986

The closing date in respect of the positions is **29 MAY 2023 AT 15:30**.

P.S CANDIDATES THAT APPLIED IN NOVEMBER 2022 FOR ABOVE VACANCIES MUST REAPPLY.

ACTING CITY MANAGER
- NGAKA DUMALISILE

